# **Department for Child Protection**

# **Progress Report …… (Research title)………**

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| Research Details | |  |  |
| **Researcher** |  | **Organisation** |  |
| **Project Start Date** |  | **Finish Date** |  |
| **Reporting Period** |  |  |  |

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| --- | --- |
| Research Status | |
|  | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Red**- **Off Track, Needing Support** |  | **Yellow** - **Issues Impeding Progress** |  | **Green - On Track** |  | |
| **Status update** |  |

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| Risk Assessment (Flag events/issues that are presenting as risks for the research  Include any events/issues that will significantly reduce risk in the project) | | | |
| **Risk description** | **Consequence** | **Likelihood** | **Treatment/Plan** |
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| **Milestones/Accomplishments**  (List brief 1 – 2 sentence descriptions of what was accomplished this period  Include important scheduled milestones if any occurred in this last period) | | | |
| **Milestone** | **Description** | **Delivery Date** | **Status** |
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| Activities for Next Report Period Include important milestones, if any, that will occur in this period | | | |
| **Issue** | **Actions planned** | **Responsible Party** | **Due Date** |
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### Proposed Publications and Media Releases

If applicable

### Finance/Budget

If applicable

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| --- | --- |
| Amendments to Research Application/Agreement Describe any significant changes to the project since your last report. Include any changes such as the aims, research methods, participant selection, data collection methods and analysis. | |
| **Change requested** | **Reason for request** |
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| For office use only | |
| **Issue** | **Action** |
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